

First time acting on an XCEED[®] mortgage?

what you need to know...

Sign up to use the WebDocumentRetrieval[®] system from LawyerDoneDeal[®]

Why? LawyerDoneDeal's WebDocumentRetrieval system allows you to obtain XCEED mortgage instructions, make an Online Request for Funds and electronically submit your Report to Mortgage Lender. Transaction details will populate a TitlePLUS[®] title insurance¹ application linked to the XCEED mortgage posting.

How? Complete the LawyerDoneDeal Real Estate Services Registration Form at lawyerdonedeal.com/legalsignup.asp. Generate a PDF copy and fax it to LawyerDoneDeal at 1-866-239-3829.

Apply to become a TitlePLUS subscriber

Why? XCEED requires you to have a pre-approved TitlePLUS title insurance application before you submit your Online Request for Funds. To apply for TitlePLUS insurance for your clients, you must be a TitlePLUS subscriber.

How? Contact the TitlePLUS Customer Service Center immediately at 1-800-410-1013 or 416-598-5899 to apply to become a TitlePLUS subscriber. For more information, visit titleplus.ca/general_information_for_lawyers.html.

For help...

To use the LDD WebDocumentRetrieval system or to submit an application for TitlePLUS insurance, you will need your LSUC/LAWPRO[®] number and password. If you need a password, visit lawpro.ca/setup_password.asp or call 1-800-410-1013 or 416-598-5899 for assistance.

Visit lawyerdonedeal.com/dr/StepByStepGuide.asp to view the LDD WebDocumentRetrieval system guide. It will take you through logging-in and obtaining mortgage instructions to submitting the final report to the lender.

For assistance with the LDD WebDocumentRetrieval system, please call LawyerDoneDeal Corp. at 1-800-363-2253 or 416-367-0600.

For assistance with completing your TitlePLUS insurance application, please call the TitlePLUS Customer Service Center at 1-800-410-1013 or 416-598-5899.

¹ The TitlePLUS policy is underwritten by Lawyers' Professional Indemnity Company (LAWPRO[®]).

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Lawyer

Apply to become a subscriber



Sign up



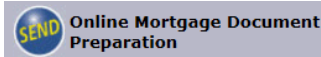
WebDocumentRetrieval™ system

Obtain mortgage instructions

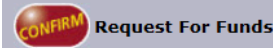


Complete TitlePLUS Application and get pre-approval

Reminder: purchasers to sign TitlePLUS Acknowledgment & Direction (purchase deal); borrowers to sign TitlePLUS Statutory Declaration (mortgage-only deal)



Complete the online Document Preparation



Make online request for funds

Close Deal

Issue and print TitlePLUS policy



Submit Report to Mortgage Lender